



**CONFINED SPACE MANAGEMENT (WPH-WSH-5059-1.1)**

**Course Date:** \_\_\_\_\_ **Batch No:** \_\_\_\_\_

**Company Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **H/P:** \_\_\_\_\_

**Tel:** \_\_\_\_\_ **Fax:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Address:** \_\_\_\_\_

No.	NRIC/FIN/WP No:	Full Name	DOB	Nationality	Mobile No	Email ID
1.						
2.						
3.						
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**Grant Details**

1. Are you applying for SSG funding?  Yes  No

These grants are applicable only for Singapore citizens and Singapore Permanent Residents. Foreigners are not eligible.

**Grant Disbursement Criteria**

To qualify for grant disbursement, the following conditions must be met:

- **Training Grant Criteria:** To qualify for SkillsFuture Singapore (SSG), the trainee must be receiving at least **03** months of CPF contributions from the sponsoring company. **Otherwise, funding will likely be rejected, and we will have to back charge the fees to you. Thank you for your understanding**

**Please note that the funding is subject to final approval and disbursement by Skills Future Singapore (SSG). If the funding is not approved or released for any reason after the course, the trainee and/or sponsoring company shall be liable to pay the full outstanding course fees. This may include, but is not limited to, reasons such as insufficient attendance, failure to meet assessment requirements, ineligibility based on CPF contributions, or any other non-compliance with SSG funding criteria**

- **Attendance Requirement:** The Trainee must achieve 100% attendance.
- **Assessment:** The Trainee must pass all prescribed examinations or assessments.
- **Payment:** All course fees must be paid in full on or before course date

(Please note that EFG Training Services will not be held liable for any rejected grant applications if the required procedures And documentation is not followed.)

**Singapore Citizens/Singapore Permanent Residents applying for grants- mandatory to take attendance using Singpass App**





### Terms and conditions

- Trainees are reminded to be dressed in proper attire. E.g. Long pants, shirts, covered shoes or safety shoes for classes etc. No shorts and slippers are allowed.
- Participants are reminded to be in class on time. Latecomers are STRICTLY NOT ALLOWED into the class.
- Results will not be uploaded to MOM website, if the trainee is registered for the course with the passport number.
- Personal information collected is for the use ONLY for course registration, account servicing of course-related activities, course survey and / or for application of course-related funding (only if applicable)
- Course surveys shall be conducted by SSG for selected courses through the trainees' emails or contact given
- Registration forms shall be submitted 3 days before the course commencement date
- **The company reserves the right to revise the course fee without prior notice, to cancel or postpone the course due to unforeseen circumstances.**

### Refund and Withdrawal Policy

- Payment is required upon receipt of confirmation.
- A **100% refund** will be provided if a written notice of withdrawal is received by EFG at least **three (3) working days before** the course commencement date.
- No refund will be given if EFG receives the notice of withdrawal **within three (3) working days** before the course commencement date.
- No refund will be issued if the participant **fails to attend the course** on the commencement date or **discontinues mid-way** through the course.
- Participant replacement is allowed, provided that the request is made **prior to course commencement**.
- If EFG cancels the course **within three (3) working days** before the course commencement date, the refund or alternative arrangement will be **reviewed and decided by Management on a case-by-case basis**.
- EFG reserves the right to review and decide on any exceptional cases at Management's discretion.

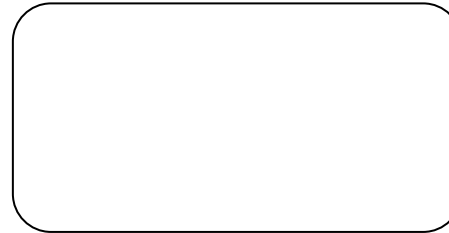




I, the Applicant consents to the collection, use and disclosure of my personal data and training records to companies that access the Ministry of Manpower (MOM)'s Training Record System (TRS). Companies using the Check Workers' WSH Training Records eService on the MOM website may verify my training records, including the following information:

- Identification Number (Work Permit / FIN / NRIC Number) & Name Eligibility for 4 years of Safety Orientation Course (CSOC / SSIC / MSOC certification, if applicable) & Course Title & Name of Training Provider & Date of Assessment & Certificate Expiry Date & Result of Assessment
- I confirm I have received and understood pre-course information and all pages of this document.

By checking the boxes above and signing below, I confirm my consent for the disclosure of the selected information.



\_\_\_\_\_  
Name:

\_\_\_\_\_  
Signature/Date

Company Stamp

**Course Fees: \$500/-per participant (Excluding 9% GST)**  
 Total course fee: \$\_\_\_\_\_  
 Payment Mode: Cash  Cheque  Cheque No. \_\_\_\_\_  Pay Now  Bank Transfer  
 (payable to EFG Training Services Private Ltd)

For Office Use Only	
Verify By:	
Signature:	
Date:	





# . CONFINED SPACE MANAGEMENT

## Course Overview

This unit covers basic principles in working within/around confined space. It includes the knowledge and skills for the use of appropriate gas testing equipment and methods to obtain representative results for the assessment of atmospheric condition in confined space for safe entry and work. The skill and knowledge covered will enable the learners to be appointed as confined space safety assessor under the relevant regulations.

## Who should attend this course?

This course is mandatory for those assessors, who is assessing confined space for entry and doing the works in the confined in Singapore.

The target audience of this competency unit may include:

Persons who want to obtain the knowledge to be competent for taking up appointment of a confined space safety assessor Workplace Safety and Health (WSH) professionals such as WSH Coordinators, Officers, and Auditors.

## Course Objectives

1. Prepare for confined space assessment with persons involved in confined space safety management in accordance with the applicable legal and other requirements.
2. Identify hazards and take measures to prevent harm to safety and health when entering and working in confined space.
3. Conduct gas testing to ascertain the atmospheric condition in the confined space is safe for entry in accordance with the applicable legal and other requirements, organisational confined space programme and entry permit system.
4. Participate in risk control and emergency response for entry into and working in a confined space in accordance with legal and other requirements.
5. Monitor the confined space conditions and control measures for safe working.

## Pre-Requisites / Assume Skills and Knowledge

Learners must be able to apply numbers, listen, read, speak & write.

Literacy requirements:

WSQ Employability Skills Workplace Literacy Level 6; or Grade C6 in GCE 'O' Level for English.

WSH Skills / Working experience requirements:

- A) WSH Skills & Knowledge equivalent to Certificate in WSH (Level A) / BCSS / SSSC / BISH / SWSHPP and
- B) 2 Years of relevant working experience in operations and co-ordination of safety work.



### **Trainer to Trainee Ratio**

1: 20 (Classroom)

### **Attendance requirements**

75%

### **Assessment**

Individuals will be assessed through various methodologies such as written questioning, written assignment, case studies, practical and oral questioning etc.

### **Medium of Instruction**

English

### **Training Methodology**

Slides presentation, sharing of best practice and incident. Hands on practical session.

### **Passing marks**

Learner must achieve Competent or not yet Competent / C or NYC

Passing Criteria – 100%

### **Certifications**

Upon successful completion of the course a Statement of Attainment (SOA) will be awarded by Skills Future Singapore Agency (SSG)

### **Course Fees**

\$500+GST

### **Course Venue**

**Venue 1&2:** No. 3 Soon Lee Street, #01-16&23 Pioneer Junction, Singapore 627606

**Venue 3:** No. 5 Soon Lee Street, #04-19 Pioneer Point, Singapore 627607



**Funding & Claims**

1. Skills future credit/funding available

**SFC:**

-All Singaporeans aged 25 and above can use their \$500 Skill Future Credit from the government to pay for a wide range of approved skills-related courses. visit the Skills Future Credit website ([www.skillsfuture.sg/credit](http://www.skillsfuture.sg/credit)) to choose from the courses available on the Training Exchange course directory

**Mandatory adoption of e-attendance via SingPass from 1 October 2023:** As per the SSG regulation we are introducing “e-attendance via Sing Pass,” for participants applying for funding. To ensure a smooth process, please verify your Sing Pass app access before attending the course. Kindly note that manual attendance submissions will not be accepted for funding invoices. Thank you for your cooperation.

**Skills Future Singapore Hotline:** For enquiries relating to skills, training and portal issues, please contact Skills Future Singapore at 6785 5785

Type	Singapore Citizens and Singapore Permanent Residents	Employer-Sponsored and Self-Sponsored Singapore Citizens (Aged 40 years old and above)	SME-Sponsored Local Employees (i.e. Singapore Citizens and Permanent Residents)
	Funding Source		
	SkillsFuture Funding (Baseline)	SkillsFuture Mid-Career Enhanced Subsidy	SkillsFuture Enhanced Training Support for SMEs
Course Fee	\$500	\$500	\$500
SkillsFuture Funding	\$250	\$350	\$350
Total Nett Fee	\$250	\$150	\$150
GST (9% x \$500)	\$45	\$45	\$45
Total Fee Payable to EFG Training Services Pte Ltd	\$295	\$195	\$195
Payment Mode	Bank Transfer, PayNow, Cheque, SkillsFuture Credit		



# CONFINED SPACE MANAGEMENT



*Ways to register*

## **EFG TRAINING SERVICES PRIVATE LTD**

WSQ Approved Training Organization (SSG), Learning Service Provider by GIC.

No: 3 Soon Lee Street # 01-16&23 Pioneer Junction

Tel: 6334-7872, WhatsApp: 91814091

Singapore 627606

E-mail: [admin@efg.com.sg](mailto:admin@efg.com.sg)

Website: [www.efg.com.sg](http://www.efg.com.sg)